

ANNUAL REPORT

2022-2023



OUR VISION

People of all abilities have the same opportunity to enjoy a variety of experiences and challenges.

OUR PURPOSE

To provide unique opportunities and adventure.

WHAT WE DO

We provide trips with a wide range of activities for people with intellectual disability from 16 to 100 years of age. We provide **skill development** and support to enable **real choice**, **engagement** and **connection to the community**.

We are a registered NDIS provider.

We also provide support for people who are registered with MyAgedCare, to access social services and support.

We are a registered CHSP recipient.

OUR VALUES



CHOICE



INTEGRITY



INCLUSIVENESS



RESPECT

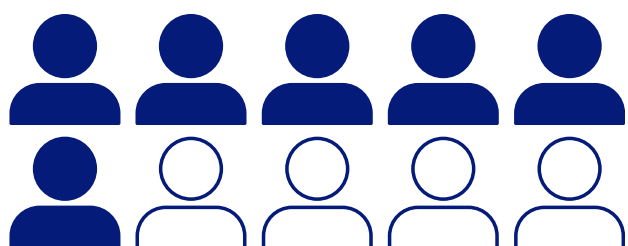


TRUST

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OUR YEAR IN REVIEW



170 of 379

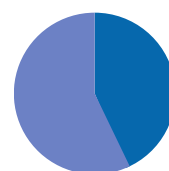
clients participated in trips

46,110

volunteer hours



87.5%



of clients who travelled
went on multiple trips



**18,444
HOURS**

of support provided for clients.



69

Volunteers gave their time



177 HOLIDAYS

101

Day Trips

10

CHSP Senior Trips

23

Weekend Trips

11

Week Night Trips

6

Long Weekend Trips

7

CT Long Trip

4

Cooking Group

7

HX longer trips

8

Meet & Greet

CHAIRPERSON'S REPORT



This is the 35th Annual Report for Holiday Explorers and is written for the 2022-23 financial year.

Operating conditions continued to be challenging during the first half of the financial year with the “tail end” of Covid 19, its subsequent restrictions and hesitancy of people to travel proving difficult in organising and filling client trips.

Irrespective of the challenges with Covid 19, the operations delivered 177 trips for 170 clients during the financial year, only slightly down on the previous year...a great result considering circumstances. Those trips equated to 18,400 hours of client support and what is great to see is that 87% of clients went on multiple trips. The involvement of our volunteers is vital to the success of client trips and the Holiday Explorers operations. This year our volunteers contributed in excess of 46,000 hours of voluntary activity. An amazing accomplishment and we thank them for the enthusiasm, support and contribution they make to enriching the lives of our clients.

During the year our offices moved from Beulah Park to Norwood. The transition to the new offices went very smoothly with no impact on services or our clients. A wonderful effort by our Chief Executive Officer, Kelley Russo, and her team. The Norwood offices are far more conducive and fit for purpose given the activity being undertaken and offers the staff excellent amenities not available at the previous location.

Holiday Explorers continues to have great relationships with key partners including the Des's Group, Operation Flinders and Growth IQ. The support of those organisations is highly valued and enables our organisation to deliver fantastic services to our clients. This year the Board has undertaken a number of strategic and governance activities to ensure Holiday Explorers is operating appropriately, is financially sustainable and is complying with its statutory obligations.

Some of the notable activities include the review of the Holiday Explorers Constitution that will streamline the governance activity of our organisation. The Board will seek members support for changes to the document at the Annual General Meeting. The selection of a replacement Customer Relationship Management System is another key initiative that was commenced during the year. It is anticipated decisions as to a preferred supplier will be finalised shortly, with implementation expected in March 2024. The Holiday Explorers financial strategy and policy was also reviewed and culminated in a change to the fashion in which investments are managed.

During the year our long-serving Board member and current Chair of Holiday Explorers Katie Sarah, advised that she would be stepping down at this year's Annual General Meeting. Katie has been an outstanding contributor to Holiday Explorers over an extended period of time and we thank her most graciously for the significant amount of work she has undertaken during her tenure.

During the year Julie Breen stepped down from the Board and Lillian Henschke has advised she would be retiring from the Board at this year's Annual General Meeting. Both Julie and Lillian had over 3 years of service on the Board, and we thank them for their time and commitment to the organisation.

There are so many people who contribute their time and energy to the success of Holiday Explorers, and I would like to take this opportunity to thank Kelley Russo and her team for their ongoing commitment to our clients and the organisation more broadly. I would also like to thank all members of the Holiday Explorers Board, who have contributed their energy and expertise to support Holiday Explorers this year.

Stephen Faulkner
Acting Chair, Holiday Explorers.

Stephen Faulkner
Chairperson

THE BOARD 2022-2023

Holiday Explorers is governed by a dedicated volunteer board consisting of people with a wide range of skills and backgrounds. Our Board's dedication and expertise are highly valued by the organisation.



Katie Sarah
Chairperson



Stephen Faulkner
Vice Chairperson



Lilian Henschke
Secretary



Chanel Diab
Treasurer



Julie Breen



Emily Sidwell



Karen Buckley

CHIEF EXECUTIVE OFFICER'S REPORT



Dear members of Holiday Explorers,
We are delighted to present our Annual General Meeting (AGM) report for the year 2022-2023, a period defined by remarkable growth, innovation, and a steadfast commitment to our values.

As we reflect on the past year's accomplishments and chart the course for the future, we are excited to share the progress we've made in new initiatives, client engagement, and the unwavering dedication of our staff and volunteers. This year, we witnessed the launch of several groundbreaking initiatives that have reinforced our position as an industry leader and trendsetter. From embracing sustainable practices in our operations to diversifying our service offerings, we've pushed the boundaries of what's possible. Operation Flinders continues to thrive, with our clients enjoying every minute of their adventure in the outback. This kind of journey ignites the souls and builds a sense of adventure. Our new café project stands as a prime example of our commitment to innovation, providing not only a delightful culinary experience but also a space for creativity and community engagement. We can't thank Impact100 enough for their belief in us and for providing seed funding to get this project off the ground.

Our connection with "Cows for Cambodia" is a testament to our dedication to social responsibility. Our clients get to fund a dairy cow for impoverished families, so we are not only addressing their immediate needs but also sowing the seeds of sustainable change. This initiative showcases the transformative power of our commitment to impact-driven projects. Fostering confidence and empowerment in our clients, while providing them with an opportunity to make a positive impact on others.

Our clients are at the heart of everything we do, and this year was no exception. We've focused on fostering deeper connections and memorable experiences for them. The success of our client appreciation events, and engagement activities has been heartening. Clients have been experiencing an influx of exciting new opportunities and events. As the world evolves and adapts after COVID, so too do the possibilities that come our way. These opportunities span various aspects of their lives, from career opportunities to personal growth experiences, social engagements, and more.

It's a dynamic time filled with promise and potential for our clients. We are thrilled to support them in seizing these newfound changes to enrich their lives and achieve their goals.

Our staff and volunteers have been the driving force behind our success. Their dedication and commitment to serving our clients have been truly exceptional. From volunteering their time for community initiatives to offering personalised support to our clients- our staff and volunteer's efforts have touched lives and made a significant impact.

It is with great pride that we recognise the hard work put in by our staff and volunteers. Their passion and enthusiasm have not only uplifted our clients but also inspired their colleagues. Their dedication is a testament to our company culture and the values that guide our actions.

I would like to extend my congratulations to the Board and express my heartfelt gratitude to our outgoing Chair, Mrs. Katie Sarah, for her unwavering dedication over the past decade. Her contributions will be sorely missed by all. As we welcome our new incoming Chair, Mr Stephen Faulkner, we are confident that his extensive experience will enable him to excel in the role. With a Board comprised of members possessing a diverse array of skills, we are well-equipped to ensure effective governance and strategic direction.

As we move forward, we are committed to building on the momentum generated over the past year. We will continue to innovate, embrace change, and nurture our relationships with clients. Our mission to make a positive impact remains unwavering, and we're excited to explore new avenues of growth, collaboration, and sustainability.

We extend our heartfelt gratitude to our stakeholders, volunteers, clients, partnerships and staff for their continued support. Together, we have achieved great milestones, and we look forward to a future brimming with possibilities.

Thank you.

Kelley Russo
CEO

MEMBERS OF STAFF 2022-2023

ORGANISATIONAL STRUCTURE



The Board



Kelley Russo
CEO

**Admin
Assistant**
Dianna Andrews

Marketing
Made Creative Co

**Volunteer
Coordinator**
Tamara Illman

Finance
Growth IQ

**Operations
Manager**
Sandy Lemmer

**Admin
Volunteer
Assistant**
Haley Miller

Volunteers

**Senior Client
Coordinator**
Louie Wenham

Client Coordinators

Alex Lemmer
& Haley Miller

**Client Service
Assistant**
Dianna Andrews

HOLIDAY EXPLORERS' VOLUNTEERS

Holiday Explorers' volunteers are dedicated and committed to providing support to our clients so they can reach their goals, experience new things, and build lifelong friendships. We are very proud of our volunteer group and thank them for their commitment to our cause.

Narelle Alvaro

Kay Bass

Robyn Bayne

Rohit Biswas

Judy Blackwell

Jenny Carlaw

Graham Carter

Heather Churches

Peter Cittadini

Nancy Cranwell

Rolen Fang

Rick Fishers

Maria Fulco

Toni Hall

Lorrice Harrison

Leigh-Anne Hodgetts

Claudia Holoch

Ann Ireland

Trish Johnstone

Ngaire Key

Deepesh Khattri

Sally Law

Dee Leathley

Angela Lee

Andrew Leitch

Alice Lew

Victoria Li

Sisly Li

Robert Luo

Craig Mann

Rosalie Marks

Doreen Mashford

Mohammed Miah

Carolyn Miller

Declan Miller

John Miller

Robbie Newland

Emily Northcott

Abigail Parker

Barbara Price

Pooja Patil

Anna Qin

Maryam Rashid

Juggs Russell

Veronica Scutcheon

Karen Sewell

Kevin Shepherdson

Julie Shaw

Wally Shmakov

Caela Sims

Lee Sinclair

Marilyn Smith

Kaye Sullivan

Luke Sullivan

Francis Ta

Nelly Tai

Sue Thomas

Alex Thompson

Sandra Tom

Karen Trevena

Wing Tse

Limei Wang

Anne Watson

Zora Wenham

Gayuni Wijesinghe

Judy Wild

Emelia Williams

Waulice Wu

Peng Ha Yeo

Jessica Zhao

VOLUNTEER AWARDS

YEARS OF SERVICE

20 Years

Zora Wenham

15 Years

Lee Sinclair

7 Years

Peter Cittadini

Leigh-Anne Hodgetts

5 Years

Claudia Holoch

VOLUNTEERS' STORIES



I joined Holiday Explorers in 2007 after working for 34 years supporting children with special needs at preschool. I saw an ad in the local paper for Holiday Explorers' volunteers and my 17-year journey began.

Over the years I have travelled locally, visited every state and even been fortunate to enjoy a country music cruise, lots of fun, with many friendly HX members. The friendship and support of fellow volunteers and the office staff has been something that I appreciate.

Some of the most rewarding times have been when our members achieve something for the first time and overcome their fears: eg; using an escalator or lift, climbing stairs, flying, being away from home overnight or having the opportunity to be able to make choices themselves, to name a few.

Of course, there have also been challenges. On one interstate trip early in my journey we had extremely hot weather, car mechanical issues, a love triangle and a virus spreading among the male travellers, including the male SS!

Originally, I was a driver and sometimes undertook 3-4 trips per month. Until 2013 I edited the Volunteers' newsletter. I only do day trips at the moment but work in the office weekly formatting and preparing the diaries for distribution.

My journey will hopefully continue for many years to come.

Doreen Mashford



It is so rewarding to see the personal growth, skill development, and accomplishments achieved by our wonderful clients.

I was very surprised to learn earlier this year that I have been volunteering with Holiday Explorers for 20 years. It has certainly been a very enjoyable and rewarding experience for many reasons, including the wonderful and caring staff who work tirelessly to make sure every trip is well organised and runs smoothly.

The amazing clients always impress me with their unique qualities, sense of humour and appreciation. Lastly, fellow volunteers who are always so supportive and wonderful company on trips.

Cooking with Rosa for the past few years and being involved in training clients in how to run a café have been unique experiences. It is so rewarding to see the personal growth, skill development, and accomplishments achieved by our wonderful clients.

There have been many other highlights associated with my involvement with Holiday Explorers over the past twenty years, each occasion unique and rewarding.

Zora

CAFE EXPLORE



Café Explore, graciously hosted at Scoffed, has proven to be a warm and welcoming environment where our clients can truly shine. It's a space where their unique abilities and potential are nurtured, and the impact on their lives is immeasurable.

This program, skillfully overseen by Rosa Matto, has been a beacon of hope and opportunity. By providing two days a week of operation, we've not only reinforced essential skills but also fostered an atmosphere of inclusivity and personal growth. Our clients have gained valuable skills, including kitchen safety procedures, appropriate hygiene both personal and in handling cutlery and crockery, courtesy to customers, workplace etiquette, punctuality, and appropriate dress/appearance.

While we may have faced challenges in mastering coffee skills and money handling, we believe in the transformative power of this experience for our clients. Matthew Clisby, Taylah Morgan, Emily Russ, Emily Rykowski, and all our clients have made remarkable progress, not only in practical skills but also in building self-confidence and a sense of belonging.

We extend our heartfelt gratitude to Scoffed for opening their doors to us, recognizing the importance of this program in our clients' lives. We also want to express our sincere appreciation to everyone involved, from our dedicated volunteers to the generous customers who have embraced and supported Café Explore. Together, we are making a profound difference, one warm cup of coffee and a welcoming smile at a time. As we look ahead, we remain committed to expanding this program, offering even more clients the chance to discover their potential and experience the warmth of Café Explore.



*"You guys are awesome,
thank you so much for
providing this service for
Sean and us. It's a game
changer."*

*"Thank you for making my
trip enjoyable."*

*Thanks for letting me
come, I loved it.*

*"Glenys always has fun on
Holiday Explorers' trips.
She can't wait for the next
one."*

Words From **Clients & Carers**

*"I enjoyed making
pots out of clay."*

*"I had a fantastic
time."*

*"Dougie loves going on
Holiday Explorers' trips.
Thank you so much for
thinking of him and
including him on the new
trips."*

*"I had a fun day out on
the Bugle Ranger."*

COOKING WITH ROSA

Cooking classes with Rosa Matto have created a fabulous environment to build friendships and skills. The team love to cook and have made some great food which they have shared with family and friends. We thank Rosa Matto for her guidance, passion, and support of our clients.



PARTNERSHIPS

We would like to thank all our partners for their ongoing support of Holiday Explorers. Their contribution in the areas of finance, mentoring, access to venues, equipment and enthusiasm, continue to provide inclusive opportunities for our vulnerable clients. The benefits provided by our partnerships are invaluable, as not only do they enrich and engage our clients in activities that encourage wellness and independence but continue to promote awareness, inclusiveness and acceptance in the wider community.



ROSA MATTO



DONATIONS

Thank you to Des minibus staff for a donation of \$500. This donation was used for our clients who have experienced financial hardship to attend trips of their choice, and they were absolutely delighted to have this opportunity to participate.



Thank you James and Diana Ramsey foundation for the grant provided to us for our clients. This grant helped a number of clients facing financial hardship to be involved and experience new things.



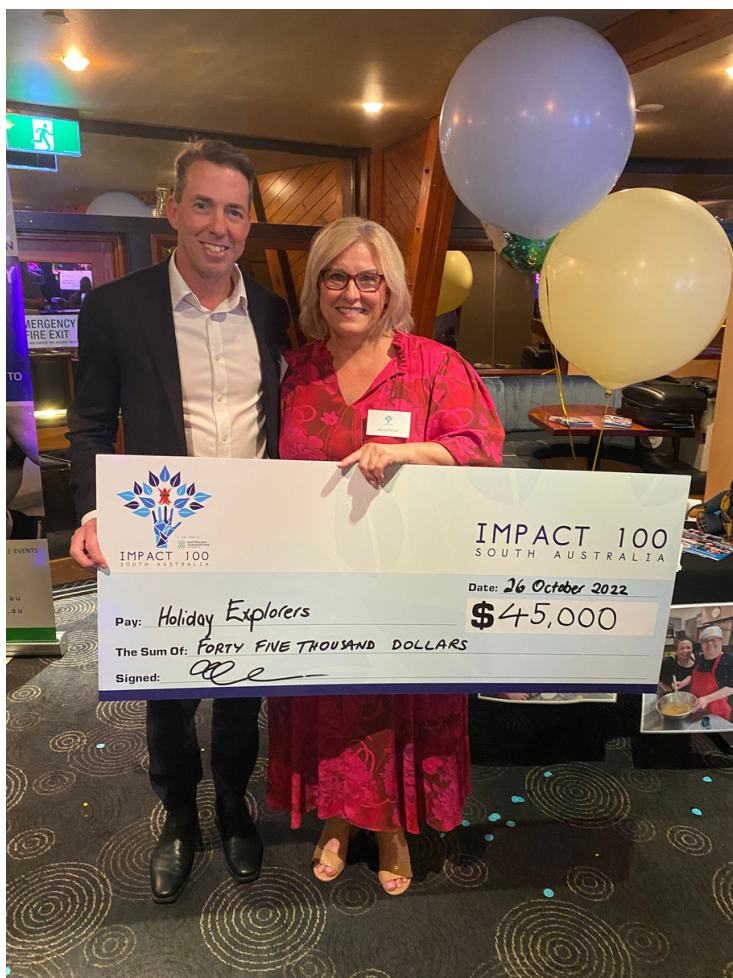
Thank you to Chris Air for a donation of \$1000. Our vulnerable recipient was so appreciative of your support. Your donation enabled her to attend the trip of her dreams – Sing along Sound of Music. She called the office nearly every day until the trip, to tell us how excited she was and how blessed she felt. Thank you!



IMPACT 100



We are so proud to announce that Holiday Explorers was lucky enough to secure \$45,000 to put towards our cafe project. Thank you to Craig Whiteman from Ernst Young for mentoring the team throughout the application process.



BEQUESTS AND DONATIONS

Bequests or donations are gratefully accepted by Holiday Explorers and are tax deductible. (Holiday Explorers Inc. is registered as a tax deductible gift recipient.)

All gifts and donations will be noted in the records of the organisation.

Anyone wishing to make a donation or arrange a bequest in his or her Will, may do so with confidence that assistance will continue to be provided for people with intellectual disability to access holidays in accordance with our constitution.

Donations may be received directly by the organisation and arrangements for bequests may be made through any recognised trustee company or solicitor and should be worded as follows:

I give to Holiday Explorers Inc. the sum of _____ (\$ _____) and the receipt of the Executive Officer of the said Association will be sufficient discharge for such sum and my trustee shall not be bound to enquire into the application thereof.

Please contact Holiday Explorers if you would like further information or assistance to make a donation or to arrange a bequest.

With our thanks.

FINANCIAL REPORT

Statement of Profit or Loss and Other Comprehensive
Income For the year ended 30 June 2023

Holiday Explorers Inc
ABN 939 272 267 21

Statement of Profit or Loss and Other Comprehensive Income
For the year ended 30 June 2023

	2023	2022
	\$	\$
Government Funding	313,201	316,826
Service delivery	1,129,257	1,121,847
Other income	67,181	40,391
Total Income	1,509,639	1,479,065
Wages	672,895	590,491
Holiday expenses	391,938	482,065
Depreciation	81,033	33,009
Audit and Consulting	36,235	32,505
Marketing	29,564	28,408
Administration	51,387	27,121
Other Expenses	180,776	106,978
Total expenses	1,443,827	1,300,577
(Deficit)/Surplus	65,811	178,487
Increase/(Decrease) in market value of investment	(2,293)	
Total other comprehensive income		
Total comprehensive income for the year	63,519	178,487

**Statement of Financial Position
As At 30 June 2023**

	Note	2023 \$	2022
Current assets			
Cash and cash equivalents	2	223,746	354,730
Investments	5	1,132,846	909,970
Trade and other debtors	3	157,904	182,241
Other current assets	4	77,340	50,761
Total Current Assets		1,591,836	1,497,703
Non-current assets			
Property, Plant & Equipment	6	21,515	-
Right-of-use assets	7	210,006	107,281
Total Non-Current Assets		231,521	107,281
TOTAL ASSETS		1,823,357	1,604,984
Current liabilities			
Trade and other payables	8	56,647	76,917
Income in advance	9	180,065	177,756
Provisions	10	90,244	57,854
Lease liability	11	62,385	34,264
Total Current Liabilities		389,341	346,791
Non- Current liabilities			
Provisions	10	34,732	13,540
Lease liability	11	183,603	92,492
		218,335	106,032
TOTAL LIABILITIES		607,677	452,823
NET ASSETS		1,215,680	1,152,161
EQUITY			
Reserves		(2,293)	
Members funds		1,217,973	1,152,161
		1,215,680	1,152,161

The accompanying notes form part of the financial statements

Holiday Explorers Inc
ABN 939 272 267 21

Statement of Cash Flows
For the year ended 30 June 2023

	Note	2023 \$	2022 \$
Cash Flows from Operating Activities			
Receipts from operations		1,190,180	981,281
Payments to suppliers & employees		(1,059,258)	(996,718)
Interest received			
Net cash provided by operating activities			
Cash Flows from Investing Activities			
Payments for property, plant and equipment		(24,299)	
Proceeds from sale of financial assets		909,970	92,648
Purchases of financial assets		(1,132,846)	
Proceeds from investments		9,879	
Net cash (used in) investing activities		(237,296)	92,648
Cash Flows from Financing Activities			
Lease payments		(45,325)	(40,176)
Net cash (used in) financing activities		(45,325)	(40,176)
Net increase in cash and cash equivalents		(130,984)	41,013
Cash and cash equivalents at beginning of the year		354,730	313,717
Cash and cash equivalents at end of the year	2	223,746	354,730

Holiday Explorers Inc
ABN 939 272 267 21

Statement by the Board

The board has determined that the association is not a reporting entity. The board has determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the board:

1

The financial statements and notes, as set out on pages 1 to 10, comply with nominated Australian Accounting Standards and give a true and fair view of the financial position of the registered entity as at 30 June 2023 and of its financial performance for the year ended on that date.

2 This declaration is signed in accordance with subs 60.15(2) of the Australian Charities and Not-for-profits Commission Regulation 2013.

3 There are reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable.

This statement is made in accordance with a resolution of the board and is signed for and on behalf of the board by:

Acting
Chairperson
Name *STEPHEN FAULKNER*

Treasurer
Name *CHANEL DIAB*

Dated this *4th* day of *October* 2023

Bentleys SA Audit Partnership

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**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF HOLIDAY EXPLORERS INC****Opinion**

We have audited the accompanying financial report, being a special purpose financial report, of Holiday Explorers Inc. ("the Association"), which comprises the statement of financial position as at 30 June 2023, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the statement by the board.

In our opinion, the accompanying financial report of the Association has been prepared in accordance with Division 60 of the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act), including:

- i. giving a true and fair view of the registered entity's financial position as at 30 June 2023 and of its financial performance for the year then ended; and
- ii. complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the ACNC Act, and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis for Opinion

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the registered entity's financial reporting responsibilities under the Australian Charities and Not-for-profits Commission Act 2012. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of Board of Management for the Financial Report

The board of management is responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the Australian Charities and Not for Profits Commission Act 2012 and is appropriate to meet the needs of the members. The board's responsibility also includes internal control as board determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the board is responsible for assessing the registered entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the board either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

Paragraph 41(c) of ASA 700 explains that when law, regulation or national auditing standards expressly permit, reference can be made to a website of an appropriate authority that contains the description of the auditor's responsibilities, rather than including this material in the auditor's report, provided that the description on the website addresses, and is not inconsistent with, the description of the auditor's responsibilities below. When the auditor refers to a description of the auditor's responsibilities on a website, the appropriate authority is the Auditing and Assurance Standards Board and the website address is <http://www.auasb.gov.au/Home.aspx>.

We communicate with the board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Bentleys SA Audit Partnership



DAVID FRANCIS
Partner

Dated at Adelaide this 4th day of October 2023



Registered NDIS Provider

Commonwealth Home Support Program
Funded by the Australian Government
Department of Health



**Government
of South Australia**

Department of Human Services

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